



# HARLINGTON VILLAGE PRE-SCHOOL AND WRAP AROUND CARE

## Nappy Changing

### Policy statement

No child is excluded from participating at Harlington Village Pre-School (HVPS) or Wrap Around Care (WAC) who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. We work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time.

We provide nappy changing facilities and exercise good hygiene practices in order to accommodate children who are not yet toilet trained.

We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgemental concern of adults.

### Procedures

- Changing areas are warm, comfortable and safe areas to lay children.
- Each child has their own bag to hand with their nappies or pull ups and changing wipes. Where wipes are not provided by the Parent, we use our own.
- Gloves and aprons are put on by staff before changing starts and the areas are prepared.
- All staff are familiar with the hygiene procedures and carry these out when changing nappies.
- In addition, staff ensure that nappy changing is relaxed and a time to promote independence in young children.
- Children are encouraged to take an interest in using the toilet; they may just want to sit on it and talk to a friend who is also using the toilet.
- Children are encouraged to wash their hands with soap and use hand dryers. They should be allowed time for some play as they explore the water and the soap.
- Staff are gentle when changing; they avoid pulling faces and making negative comments about 'nappy contents'.
- Staff do not make inappropriate comments about children's genitals when changing their nappies.
- Older children access the toilet when they have the need to and are encouraged to be independent.
- Nappies and pull ups are disposed of hygienically. Any soil (faeces) in underwear is flushed down the toilet and the nappy or pull up is bagged and disposed of in the hazardous waste bin.. Cloth nappies, trainer pants and ordinary pants that have been wet or soiled are bagged for the parent to take home for washing.
- We have a 'duty of care' towards children's personal needs. If children are left in wet or soiled nappies/pull ups in HVPS & WAC this may constitute neglect and will be a disciplinary matter.
- Staff record the time, date, child's name and nature of change required in a log book.

This policy was updated by  
adopted at a meeting of

Suzie Bumfrey  
Harlington Village Pre-School and Wrap Around Care  
Committee

Held on

21<sup>st</sup> October 2020

Date to be reviewed

October 2021

Signed on behalf of HVPS & WAC

K Pyne

Name of signatory

Katherine Pyne

Role of signatory

Chairperson

**Safeguarding and Welfare Requirement: Health**

Providers must ensure there are suitable hygienic changing facilities for changing any children who are in nappies.